

# GENEVA SQUASH CLUB

## STATUTES

The Club shall be known as the “Squash Club de Genève” and shall be a non-profit making body established in conformity with the provisions of Articles 60 et seq. of the Swiss Civil Code concerning associations. The Club is located at 3, ch. du Joli-Bois, 1292 Chambesy, Geneva.

The aim of the Club shall be to provide facilities for playing squash for its Members and to provide a friendly atmosphere in which to develop, encourage and maintain the highest standards of the sport and of sportsmanship.

### 1. OFFICERS

The officers of the Club shall be the President, the Secretary, the Treasurer and the Assistant Treasurer (the “Officers”), all of whom shall be honorary and be elected at the Annual General Meeting and shall serve for two years, being eligible for re-election. The election of the President and the Secretary shall be held on alternate years and likewise the election of the Treasurer and Assistant Treasurer. In addition, honorary Vice Presidents may be elected by a resolution passed at any General Meeting, in which case the election will be for the period of their membership. Vice Presidents are not members of the Committee but may either be co-opted or stand for election in the usual way see 2 below. After a probationary period the Manager of the Club maybe appointed as an Officer of the Club at the discretion of the Committee.

- 1.1. The President shall preside at all General Meetings of the Club, however in his absence another Officer may preside.
- 1.2. The Secretary shall give timely notice of the meetings, both of the Committee and the Club, and shall ensure that:
  - 1.2.1. The proceedings of all such meetings are recorded;
  - 1.2.2. All correspondence is dealt with promptly;
  - 1.2.3. All the documents of the Club are kept safely;
  - 1.2.4. An annual report of the Committee is made available to Members for the Annual General Meeting.
- 1.3. The Treasurer and/or Assistant Treasurer shall:
  - 1.3.1. Receive all subscriptions and transact all the financial business of the Club;
  - 1.3.2. Ensure that all non cash payments by the Club are made from a bank account (in the name of the Club) and are signed by two of the authorised persons, under the Treasurer and /or Assistant Treasurer’s responsibility, those authorised persons will be designated from time to time by the Committee;

- 1.3.3. Ensure that any cash payments, which should be kept to a minimum, are properly controlled;
- 1.3.4. Have the power to sue for and recover all arrears to subscriptions and any other sums due to the Club;
- 1.3.5. Ensure the timely production of the annual accounts as at the end of the Club's financial year, which is on 31st March.

## **2. COMMITTEE**

- 2.1. The affairs of the Club shall be managed by a Committee, consisting of the Officers, the Club Manager and eight ordinary members.
- 2.2. Normally, the President will be the chairman of the Committee; however should either he not wish to be chairman or the Committee wish to appoint another chairman then the Committee shall elect another Officer to replace him. In the event that the chairman is not able to be present at a committee meeting, another officer will replace him.
- 2.3. The ordinary members of the Committee shall be elected by the Members at the Annual General Meeting. Five shall retire annually but will be eligible for re-election. The five that retire shall be the senior members according to their date of election, and in the case of equal seniority, the retiring members shall be chosen by lot. In the event of a contested election, those who obtain the greatest number of votes shall be elected.
- 2.4. Should any vacancy occur among the Officers or Members of the Committee, or should any Officer or Member become in the opinion of the Committee unable to fulfil their duties satisfactorily, the vacancy, so created, may be provisionally filled by co-option by the Committee of another Member until the next Annual General Meeting.
- 2.5. The Committee may at anytime co-opt a Member on to the Committee.
- 2.6. The Committee shall meet at such times as are necessary. A quorum is made up of the majority of the officers of the club.
- 2.7. The Committee shall:
  - 2.7.1. Control the land and properties of the Club at all times except as otherwise provided herein;
  - 2.7.2. Have the power to negotiate contracts on behalf of the Club, including borrowings from a bank or banks on terms that they deem reasonable. Such contracts and/or borrowings will be signed by at least two officers;
  - 2.7.3. Appoint the Manager of the Club and all other persons and agencies employed by the Club and act as employer on behalf of the Club;
  - 2.7.4. Make Regulations with regard to the potential emergencies of the Club and such Regulations shall be binding on every Member until removed or altered by the Committee or by a General Meeting, such Regulations shall be posted on the Club notice board;

- 2.7.5. Make Regulations with regard to the normal running of the Club such as bookings, Club rules and use of courts etc. Such Regulations shall be binding as under 2.7.4 and shall be posted on the Club notice board;
- 2.7.6. Have the power to co-opt Members on to the Committee; co-opted Members shall enjoy the same rights as any other Member elected to the Committee;
- 2.7.7. Have the power to grant the use of the courts for international, Club and other tournaments and to admit players and members of the public as spectators on such terms as they decide;
- 2.7.8. Be able to delegate its powers and to appoint sub-committees for any purpose, the duties and power of such sub-committees shall be defined by the Committee;
- 2.7.9. At its first meeting following the Annual General Meeting, allocate duties between Committee members and decide on any sub-committees that may be required to carry out those duties;
- 2.7.10. Ensure that an Annual Report is produced and provided to the Members;
- 2.7.11. Have the power to expel or suspend a Member for any of the following reasons:
  - a. Non-payment of subscriptions or other dues to the Club;
  - b. Breach of Statutes or Regulations of the Club;
  - c. Misbehaviour deemed to be objectionable.

### **3. CLUB OFFICE**

- 3.1 The Club will maintain an office, which in general will be open for part of each business day. The opening times will be agreed with the Committee.
- 3.2 The Club office will be responsible for undertaking all responsibilities delegated to it by the Committee, including but not limited to, the maintenance of Members records, telephone bookings and other administrative matters.

### **4. MEMBERSHIP**

- 4.1. New Members
  - 4.1.1. Applications will be made in writing on the form provided for that purpose. They will be sent or given to the Club office.
  - 4.1.2. The acceptance of new members shall be made by the appropriate Committee member together with the Club office.
- 4.2. Membership Categories – There shall be the following categories of members; the number in each category may be limited by the Committee from time to time:

- 4.2.1. Life Members who shall have for the duration of their life, full rights of using the Club;
  - 4.2.2. Ordinary Full Members, who shall have, for the duration of their membership, full rights of using the Club;
  - 4.2.3. Family Members, defined as dependants living at the same address as a Life or Ordinary Full Member, who shall have for the duration of their membership full rights of using the Club, except that they may be restricted in hours of play in accordance with Regulations made by the Committee from time to time;
  - 4.2.4. Youth Members, being under the age of twenty-three on 1st September in any year of membership, who shall have for the duration of their membership, full rights of using the Club;
  - 4.2.5. Other honorary and temporary members, all of whom the Committee shall have the power to accept for such periods and under such conditions as it decides;
  - 4.2.6. Such other categories as the Committee may from time to time decide.
- 4.3. Life Members
- 4.3.1. Any longstanding member of the Club may apply to become a Life Member. Applications will be made in writing on the appropriate form and the Life Members' sub-committee will decide on the election. The Life Members' sub-committee will be the Officers together with the Club Manager. This sub-committee may co-opt any other Life Member to assist them
- 4.4. Members Leaving the Club
- 4.4.1. Any person on ceasing to be a Member of the Club shall return, against any refund of the key deposit, any key(s) in his or her possession and forfeit all rights to and claims upon the Club, its property and funds.

## **5. SUBSCRIPTIONS**

- 5.1. The Subscription and fees payable by the different categories of members shall be recommended annually by the Committee for approval by the Members at the Annual General Meeting.
- 5.2. From 1st October in any year, a Member shall not have the privilege of using the Club until payment of their subscription has been made.
- 5.3. Former Members shall not normally be liable for any entrance fee but the Committee reserves the right to levy such a fee should exceptional circumstances arise.
- 5.4. Members intending to leave the Club must signify their intention to the Club office before the annual subscription is due for renewal on the 1st September each year, failing which a subscription is payable.

## **6. GUESTS**

Members may introduce playing guests subject to the conditions made by the Committee. No persons living or working within a radius of 50 kms. of Geneva may be introduced as a playing guest more than three times in any one year. Members shall be responsible for the due observance of the regulations of the Club by their guests. Members may only introduce one playing guest at a time, except where prior agreement has been made with the Club office.

## **7. GENERAL MEETINGS**

- 7.1. The Annual General Meeting shall be called by the Committee within the first three months of the financial year.
- 7.2. Written notice of General Meetings shall be given to all Members not less than fifteen days in advance with an indication of the business to be done.
- 7.3. The Committee may at any time call an Extraordinary General Meeting and it shall be obligatory for it to do so within 45 days if a written request is received from not less than 25 members entitled to vote.
- 7.4. Voting at any General Meeting is restricted to Life Members and Ordinary Full Members.
- 7.5. An Auditor, or Auditors, shall be appointed each year by the Annual General Meeting. The Auditor(s) may either be a Member of the Club not serving on the Committee or a Professional Accountant. The Auditor(s) will audit the accounts of the Club as at the close of business for each financial year.
- 7.6. These Statutes may be amended by a resolution passed by not less than two thirds of the members present and voting at a General Meeting of the Club convened under 7.2 above. Any proposed alteration must be sent in writing to the Secretary of the Club at least 20 days before the meeting. A copy of such proposed alterations shall be embodied in the notice convening the meeting.

## **8. OWNERSHIP OF THE CLUB**

The Club is owned by its Life Members and Ordinary Full Members of not less than 3 years standing at the time of the Vote (The Owners). If a third party were to seek to acquire the Club, the sale would need the unanimous agreement of the Officers as well as a two thirds majority of the Owners. Any proceeds from such a sale would be divided equally between the Owners.

## **9. DISPUTES**

In the event of any dispute then the English version of these Statutes will prevail. All legal actions are subject to the jurisdiction of the courts in Geneva.